

TOWN OF AMENIA
Regular Board Meeting
Thursday, February 17, 2011
Amenia Town Hall

Supervisor Euvrard called **Regular Board Meeting** to order at 7:00 pm.

Salute to the flag was conducted.

Moment of silence for our brave troops serving world-wide and for lost loved ones.

Emergency exits at door behind Town Clerk and at rear door behind audience.

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| PRESENT: | Councilwoman Riemer | Aye |
| | Councilwoman Doyle | Aye |
| | Councilman Cayea | Aye |
| | Councilwoman Perotti | Aye |
| | Supervisor Euvrard | Aye |

NO PUBLIC COMMENTS

Supervisor Euvrard thanked the Highway Department for their work during recent storms.

DEPARTMENT REPORTS

Highway

Stanley Whitehead, suggested that **FEMA** monies be designated to blacktop dirt roads.
Supervisor Euvrard suggested that monies be designated for (leasing) a new pickup truck for Highway Department and to blacktop dirt roads.

Discussion of creating a separate “dirt road district”. Michael Hayes, Town Attorney, will investigate legalities to form such a district.

Water

Marco D’Antonio submitted monthly usage report.
Water break on Lango Road and Midway Road in January.
Water meter reading inconsistencies.
Maintenance Service to generators scheduled.

Town Clerk

Maureen Bonds, reported \$1,211,250 (30%) of property tax revenue collected to date.
Town Clerk’s office will be closed on Monday, February 21st in observance of Presidents’ Day.
Volunteer application received from **Kevin Cassone** for Enhancement, Housing, and Zoning committees.

Building Department

Classified Ad for Building Inspector vacancy is published in Millerton News and Poughkeepsie Journal.
Town Clerk will schedule applicant interviews with Town Board for March 3rd, beginning at 6:30pm.

COMMITTEE REPORTS

Open Committee Seats

Supervisor Euvrard announced that volunteer positions are available on various Town committees and boards. Town will continue to advertise for these positions.

CAC

Councilwoman Doyle reported that use of projector does not have the ability to download software needed for GIS program. Ms. Doyle will contact administrator for appropriate password to download.

Overall proposed plans for Shope/Holback Western View Farm mining project discussed.

Grants

Michael Hagerty submitted updated grant report.

Meeting held with WSP Sells, Town Board and Wassaic Trail to Train committee to discuss design phase. NYSERDA grant discussed. **Supervisor Euvrard stated that air-conditioning for town hall is priority.**

MOTION by Councilwoman Perotti, SECOND by Councilwoman Riemer to ACCEPT and change (Draft) proposal to **ACTUAL** Request for Proposals for an **Energy Efficiency Project** at Amenia Town Hall under NYSERDA grant.

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| ROLL: | Councilman Cayea | Aye |
| | Councilwoman Perotti | Aye |
| | Councilwoman Doyle | Aye |
| | Councilwoman Riemer | Aye |
| | Supervisor Euvrard | Aye |

MOTION CARRIED

Michael Kelsey, DC Legislator, reported that Dover Probation office has been closed; the appointment of **Betsy Brockway**, as Head of the new Department of Veterans', Youth, and Aging; appointment of **Dana Smith**, Coordinator of DC Emergency Response; reapportionment and downsizing of legislators. Will report further on Citizens' Advisory Committee appointment; Transportation Council.

Silo Ridge funding from state was discussed at a recent summit meeting. Mr. Kelsey did not attend the meeting and could only comment on **possible** activity of hotel operations in the future.

BUSINESS:

MOTION by Supervisor Euvrard, SECOND by Councilman Cayea to **WAIVE Public Gathering Permit Fee for Flood's Auction** on Saturday, March 26, 2011.

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| ROLL: | Councilwoman Riemer | Aye |
| | Councilwoman Doyle | Aye |
| | Councilman Cayea | Aye |
| | Councilwoman Perotti | Aye |
| | Supervisor Euvrard | Aye |

MOTION CARRIED

Town of Amenia Employee Handbook

Town board members; Supervisor Euvrard, Councilwomen Doyle and Perotti, discussed the prior responsibility and implementation of recorded absences; vacation, sick, personal days as it applies to the employee handbook. Reference to a prior memo to all staff was discussed. Memo has not been distributed. Councilwoman Doyle suggested that Department Heads keep track of respective absences and to be implemented under the bookkeeper's software program.

MOTION by Supervisor Euvrard, SECOND by Councilwoman Doyle, to **APPOINT Dawn Marie Klingner, - Chairwoman of the Emergency Response Committee.**

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|-------|----------------------|-----|
| ROLL: | Councilwoman Perotti | Aye |
| | Councilman Cayea | Aye |
| | Councilwoman Riemer | Aye |
| | Councilwoman Doyle | Aye |
| | Supervisor Euvrard | Aye |

MOTION CARRIED

Lawn Mowing Bids

Bid specifications for Base Bid to include lawn mowing and trimming around Town of Amenia signs. "Alternative Bid" to reflect weed removal on sidewalks.

Michael Hayes, Town Attorney, will offer written statement(s) to be included in the Legal Notice, whereby, the Town of Amenia has the right to accept or reject any or all bids.

MOTION by Councilwoman Perotti, SECOND by Councilwoman Doyle to Authorize Town Clerk to ADVERTISE for **Base Bid** for lawn mowing, trimming around Town of Amenia signs; AND **Alternative Bid** for weed removal on sidewalks, with Town of Amenia having the right to accept or reject bids.

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| ROLL: | Councilwoman Riemer | Aye |
| | Councilman Cayea | Aye |
| | Supervisor Euvrard | Abstain |
| | Councilwoman Perotti | Aye |
| | Councilwoman Doyle | Aye |

MOTION CARRIED 4 AYES – 1 ABSTENTION

Amenia Town Hall – Scope of Work Update

Councilwoman Riemer submitted a detailed draft, comprehensive overview, and goals for next phase. Define electrical requirements and provide upgrade, physical repairs to specific areas, second floor classroom repairs for use/rental. NYSEG will assist in identifying electrical requirements. Rental fee to be discussed further. Generator and power requirements to be discussed further.

Supervisor Euvrard commented that the following **Resolution #7 of 2011** to transfer funds is unnecessary, as stated by the Town CPA and Town Bookkeeper. These funds were transferred in December 2010.

Councilwoman Perotti stated that incorrect lines were used to reconcile lines for Highway Department. Highway Superintendent was not informed of the these transfers of funds and is responsible for Highway Department budget.

RESOLUTION #7 OF 2011

A RESOLUTION AUTHORIZING THE TOWN BOARD OF THE TOWN OF AMENIA TO TRANSFER FUNDS TO RECONCILE DECEMBER 2010 BUDGET LINES

Resolution in part, amends Resolution #62 of 2010 paragraph 2.

MOTION made by Councilwoman Perotti, SECOND by Councilwoman Doyle that was;
ADOPTED – VOTE

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|-------|----------------------|---------|
| ROLL: | Councilman Cayea | Aye |
| | Councilwoman Riemer | Aye |
| | Supervisor Euvrard | Abstain |
| | Councilwoman Doyle | Aye |
| | Councilwoman Perotti | Aye |

RESOLUTION #8 OF 2011

A RESOLUTION HEREBY CERTIFYING THAT WAYNE EUVRARD, AS TOWN SUPERVISOR AND CHIEF FISCAL OFFICER OF THE TOWN OF AMENIA, HEREBY MAKES APPLICATION OF THE NEW YORK STATE OFFICE OF THE CHILDREN AND FAMILY SERVICES (OCFS) FOR APPROVAL OF THE PROJECTS DESCRIBED IN THE YOUTH DEVELOPMENT DELINQUENCY PREVENTION APPLICATION ON FILE WITH OCFS AND DUTCHESS COUNTY DIVISION OF YOUTH SERVICES. IN SUBMITTING THE APPLICATION IT IS AGREED THAT;

1. The municipality will abide by OCFS as to the propriety of all expenditures upon which State aid is requested;
2. This project will be operated in compliance with the laws, rules, regulations, resolutions, and codes of the State of New York and pertinent political subdivisions;
3. No youth will be denied the services or facilities of this project because of race, creed, color, or sex; and
4. No fee will be charged for the programs supported by State funds.

MOTION made by Councilwoman Doyle, SECOND by Councilwoman Perotti that was;
ADOPTED – VOTE

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|-------|----------------------|-----|
| ROLL: | Councilman Cayea | Aye |
| | Councilwoman Riemer | Aye |
| | Supervisor Euvrard | Aye |
| | Councilwoman Perotti | Aye |
| | Councilwoman Doyle | Aye |

Councilwoman Doyle stated that a Resolution is forthcoming for transfer of funds to increase town budget lines and transfer of funds from supplies lines (\$400) for videographer and PA system.

RESOLUTION #9 OF 2011

A RESOLUTION BY THE TOWN BOARD OF THE TOWN OF AMENIA TO AUTHORIZE SUPERVISOR WAYNE EUVRARD AND DEPUTY TOWN SUPERVISOR VICTORIA PEROTTI TO BE NAMED SIGNATORIES OF PROJECT DOCUMENTS UNDER A PROJECT FINANCE AGREEMENT WITH THE NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION (“EFC”) WITH RESPECT TO THE AMENIA TOWN LANDFILL PROJECT DESIGNATED AS NEW YORK STATE CLEAN WATER STATE REVOLVING FUND (CWSRF) PROJECT.

MOTION made by Councilwoman Riemer, SECOND by Councilman Cayea that was;
ADOPTED – VOTE

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|-------|----------------------|---------|
| ROLL: | Councilwoman Doyle | Aye |
| | Councilwoman Perotti | Abstain |
| | Supervisor Euvrard | Aye |
| | Councilwoman Riemer | Aye |
| | Councilman Cayea | Aye |

MOTION by Supervisor Euvrard, SECOND by Councilman Cayea to ACCEPT Town Board Reorganizational Meeting Minutes of January 5, 2011.

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|-------|----------------------|-----|
| ROLL: | Councilwoman Doyle | Aye |
| | Councilwoman Riemer | Aye |
| | Councilwoman Perotti | Aye |
| | Councilman Cayea | Aye |
| | Supervisor Euvrard | Aye |

MOTION CARRIED

MOTION by Councilwoman Riemer, SECOND by Councilwoman Perotti to ACCEPT Town Board Workshop Minutes of January 13, 2011, and Town Board Regular Meeting of January 20, 2011.

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|-------|----------------------|---------|
| ROLL: | Councilwoman Perotti | Aye |
| | Councilman Cayea | Aye |
| | Councilwoman Doyle | Aye |
| | Councilwoman Riemer | Aye |
| | Supervisor Euvrard | Abstain |

MOTION by Councilwoman Perotti, SECOND by Councilman Cayea, to AUTHORIZE the Town Supervisor to complete negotiations and sign contract with **UniFirst** for floor mats.

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|-------|----------------------|-----|
| ROLL: | Councilwoman Doyle | Aye |
| | Councilwoman Riemer | Aye |
| | Supervisor Euvrard | Aye |
| | Councilwoman Perotti | Aye |
| | Councilman Cayea | Aye |

MOTION CARRIED

SUPERVISOR'S REPORT

Local events announced.

Heart Safe and CPR certification class was held at town hall gymnasium.

Town Health Insurance to be renewed in May 2011.

Discussion of voucher in the amount of \$6,000 by Supervisor Euvrard and Councilwoman Perotti.

Councilwoman Perotti stated that situation of roofs' collapsing due to heavy snowstorms required an emergency decision to remove snow from Amenia Town Hall roof.

Capital Project funds discussed by Supervisor Euvrard and Councilwoman Perotti, regarding future purchases for the Highway Department; Existing need for new Highway pickup truck (purchase vs. leasing).

TOWN BOARD COMMENTS

Councilwoman Perotti suggested that the town hold a **Volunteer Appreciation Day** on April 14th at Town Hall from 5:30pm to 6:30pm. All town board members in favor.

Councilman Doyle thanked Councilwoman Perotti for her hard work during the recent emergency situations due to severe snow storms.

Visit www.HudsonRiverHousing.org to donate or volunteer for the homeless.

NO PUBLIC COMMENTS

MOTION by Supervisor Euvrard, SECOND by Councilman Cayea to ADJOURN Regular Board Meeting at 8:55pm with motion carried unanimously.

Respectfully Submitted:

Maureen Bonds
Amenia Town Clerk

Draft to Town Board: March 7, 2011
Approved by Town Board: March 10, 2011